

## LANGUAGE PROFICIENCY POLICY

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**Revision Dates** 

March 01, 2022 – Internal Review

# **Policy Information & Responsibilities** Policy No: A-05 Approved by: Vice President March 15, 2020 Approval Date: March 01, 2022 Amendment Date: Executive Academic Director **Responsible:** Administrator Academic Manager **Responsible:** Date of Last March 01, 2022 **Review:**

Next Review: March, 2023

## Purpose

To be successful in post-secondary education program, a student must possess adequate language proficiency in the language in which the instruction is taking place. All courses at Cambrian at Hanson (hereafter 'Hanson') are delivered in English. Cambrian at Hanson recognizes that international students from non-English speaking countries may not have English language skills equivalent to those of native English speakers. The following outlines policy, guidelines, and procedures are in place to ensure that all students enrolled in Cambrian College programs at Hanson College have sufficient English language skills to achieve academic success at the post-secondary level.

## **Policy Statements**

#### **1.1.** For Students Applying through the Student Partnership Program (SPP)

- **1.1.1.** Students applying to study at Hanson through the Student Partnership Program (SPP) must meet at least the minimum IELTS score required by the SPP.
- **1.1.2.** Students applying through SPP will be required to provide Hanson evidence that they have met IELTS score requirements for their country of origin.
- **1.1.3.** SPP students applying from overseas must provide the following IELTS scores:
  - **1.1.3.1.** For post-secondary diploma programs, an overall IELTS score of 6.0 with no band less than 5.5 issued in the past 24 months.
  - **1.1.3.2.** For post-graduate programs, an overall IELTS score of 6.5 with no band less than 6.0 issued in the past 24 months.

### 1.2. For Students Applying to Hanson Outside of SPP

- **1.2.1.** An international student applying to Hanson outside of the SPP who do not meet language proficiency requirements must successfully complete the English Proficiency Test prior to registration.
- **1.2.2.** All offers of admission to Cambrian at Hanson are conditional prior to the successful completion of the English Proficiency Test (Refer to section below for EPT validity).
- **1.2.3.** A student holding a conditional offer of admission who meet the language proficiency requirements will be admitted directly to their chosen program of study.

## English Language Proficiency

- **1.3.** English language proficiency can be demonstrated through:
  - Scoring 60% or higher on the Online English Proficiency Test (EPT) for students who have completed at least one semester with a Canadian public college or university.
  - Complete the English for Academic Purposes (EAP) program at Hanson Language School with a passing mark of 70% or above, and attendance of 75%.

- Please refer to the chart in section 3.4 for more details on English language proficiency exemption.
- 1.4. Students who do not have a valid study permit must take an English placement test prior to admission. Depending on their score on the placement test, students will either be administered the English Language Proficiency Test prior to registration or will have to take the EAP pathway program to enter into a Cambrian at Hanson program. Hanson EAP Certificate is valid for one (1) year or three (3) intakes from completion date.
- 1.5. The English Proficiency Test is not an admission requirement; however, for students with valid study permits wishing to register with no proof of English language proficiency, the English Proficiency Test (EPT) will be administered prior to registration. Students can elect to take the EPT during the time of admission to ensure no additional conditions are placed on the Letter of Admission (LOA). EPT test scores are valid for one (1) year or three (3) intakes from test date.

EXAM OR COURSE	MINIMUM MARK FOR	MINIMUM MARK FOR	NOTES
	COLLEGE PROGRAM	GRAD CERTIFICATE	
IELTS	6.0 (no band below 5.5)	6.5 (no band below 6.0)	Results are only valid
			within two (2) years from
			the test date
TOEFL (paper)	550	570	
TOEFL (computer)	80	84	
PTE	58	61	
EAP (language school)	Passing mark of 70% or	Passing mark of 70% or	EAP Pathway to Cambrian
Pathway	above	above	at Hanson
English 12 / ENG4U	C- (or passing grade)	C- (or passing grade)	From school in Canada
IB English 12	C- (or passing grade)	C- (or passing grade)	From English-speaking
			school
One full post-	Passing grades in all courses	Passing grades in all	Full time school in Canada
secondary semester		courses	CAAT college or University
EN 12 or TPC 12 (or a	Passing mark of 50% or	Passing mark of 50% or	From recognized Canadian
provincial equivalent)	above	above	secondary school

#### **1.6.** Qualifications for Language Proficiency Requirement Exemption:

#### **1.7.** Subsequent English Proficiency Tests

- **1.7.1.** A student is permitted to take the English Proficiency Test more than once (maximum of two (2) attempts) at the discretion of the language school Academic Administrator or designate.
- **1.7.2.** The time required between attempts at the English Proficiency Test is also at the discretion of the language school Academic Administrator or designate.
- **1.8.** Language School Academic Administrator or designate: it is the responsibility of the Academic Administrator or designate to oversee the administration of the English Proficiency Test, as well as its integrity, grading, and the communication of the results to Admission Coordinators responsible for the admission process and the Registration Coordinator responsible for the enrolment process.

- **1.9. Test results** will be available to the student a maximum of five (5) business days after writing the English Proficiency Test.
- **1.10.** The VP of Enrolment and Marketing or designate will sign the Letter of proof exemption.
- **1.11.** The Admission Coordinator is responsible for maintaining the English Proficiency Test Results Letter or proof of exemption in the student file.
- **1.12.** If a student is unable to complete the English Proficiency Test online, there may be an opportunity for the student to complete the test on-site.